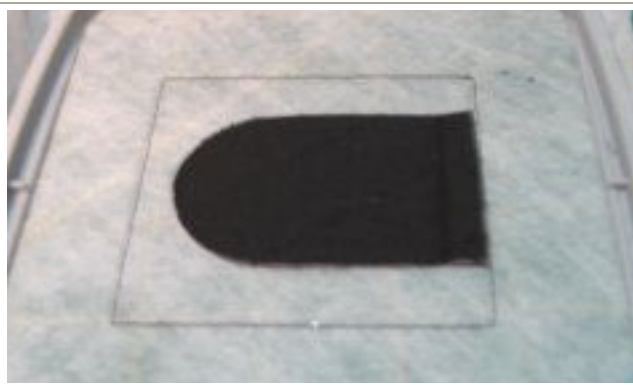
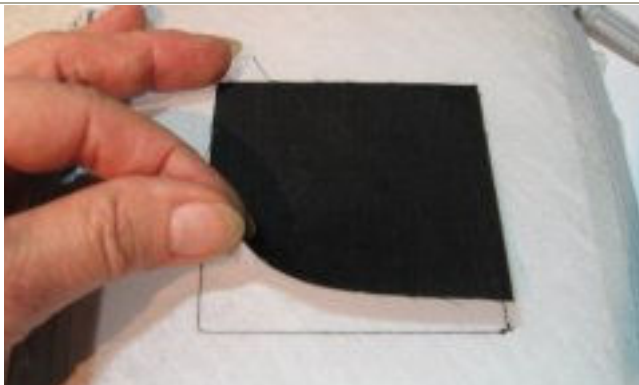


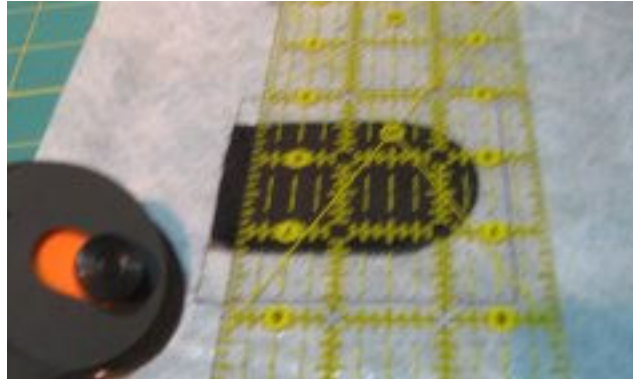
4X6 MEMO CASES
by Sherry Titzer
<http://www.atimetostitch.com>

List of supplies provided with all orders for the 4x6 memo cases.
Starch all fabrics until nice and crisp before you begin!



1. **TAB CLOSURE:** Hoop WASH AWAY stabilizer. Stitch outline on stabilizer. Center pre-quilted fabric inside outline, flip hoop over, center cotton fabric inside outline. Use adhesive spray to secure both pieces.

2. The next step tacks the fabric down. Remove hoop and trim fabric close to the outlines stitches on both sides of the hoop.



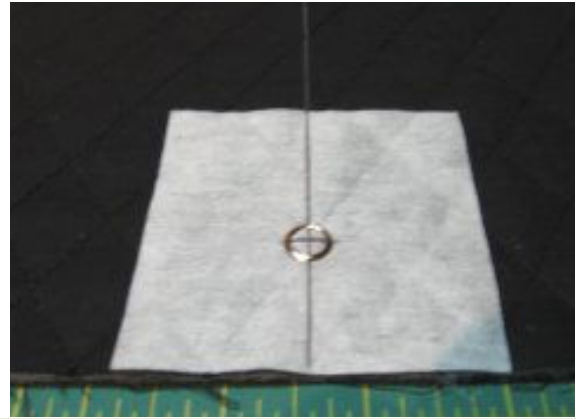
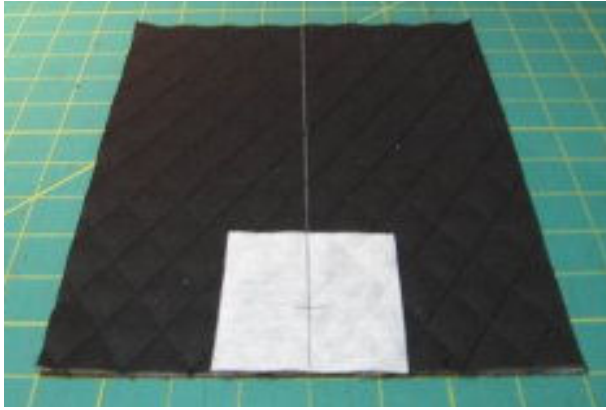
3. Next step stitches satin edging of tab and small circle for button snap placement.

4. Remove from hoop. Trim straight edge of tab even with the outline.



**DO NOT INSTALL BUTTON SNAP
ON TAB CLOSURE YET!**

5. Trim stabilizer close to satin stitched edge. Rub wet rag along edge to dissolve any remaining stabilizer. Let dry.



6. **CASE COVER:** Mark line down center of long side (wrong side) on pre-quilted fabric . Add interfacing centered on one short side at the edge. Re-trace center line & mark 1 ¼" in from edge for snap placement.

7. Install bottom half of button snap center over the cross mark. (Wrong side of fabric showing in this picture)



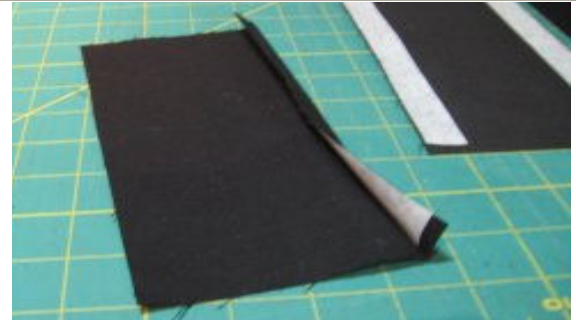
8. Hoop CUT AWAY stabilizer. Stitch placement lines on stabilizer only.

9. Center side with snap next to far right placement line. Use temporary adhesive spray to secure fabric in hoop. Continue stitching the design following instructions in text files.



10. Remove hoop and flip over to the back side. Notice the 3 sided rectangle placement line.

11. Center 2x5 fabric inside rectangle placement line. (fabric in picture is shorter than yours will be!) This is the pen slot lining.

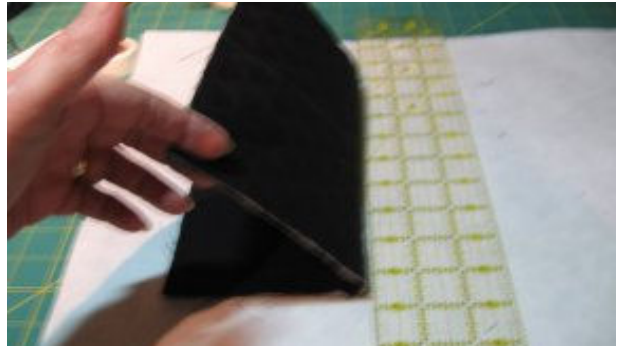


12. Add strip of wonder under to 1 long side for inner sleeves. Add wonder under to both edges on the lining.

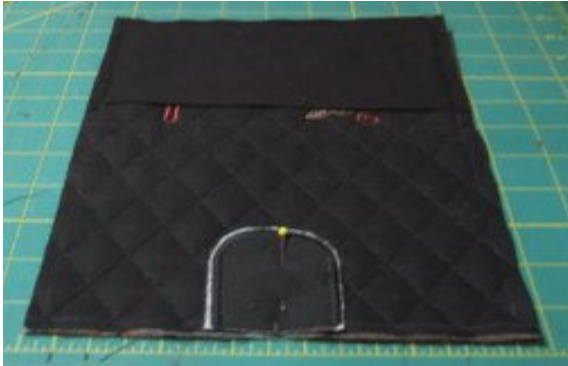
13. On both sleeves, fold at inside edge of wonder under & iron to crease. Remove paper, iron to fuse fold. Do nothing to lining piece.



14. Center 1 sleeve next to placement line. Folded edge facing center. Tape at corners, put hoop on machine.



15. When finished, trim stabilizer close to outer outline. Trim remaining stabilizer close to pen slot outline across the middle. Be careful, DO NOT cut into the fabric!



16. Note: Cover is finished on sewing machine from this point on. Pin tab closure (wrong side up) centered on opposite end. Stitch tab in place with 1/8" seam.



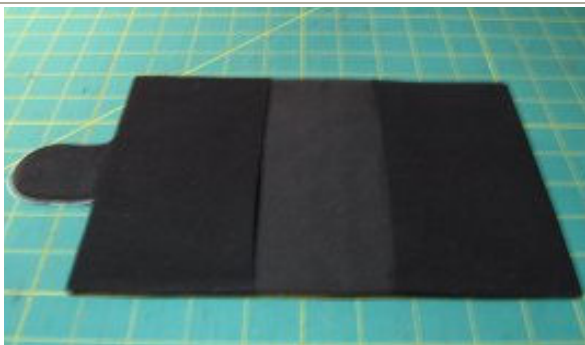
17. Pin the 2nd sleeve (wrong side up, fold to the center) along the edge (sleeve covers the tab closure)



18. Next, pin lining centered in middle of case.



19. Stitch around edge of case with 1/4" seam to secure sleeve and lining. Clip outside corners of case at 45% angle.



20. Turn case right side out. DO NOT remove paper backing from lining yet! Hold edges even, press until edges are all nice and flat.



21. After cover is pressed, reach inside and remove paper tape on the lining. Smooth lining in place again and press to fuse.



22. Top stitch around case with accurate 1/4" seam.



23. Add top of button snap to tab closure. Cut slit in buttonhole with seam ripper (be careful, DO NOT cut into lining underneath).

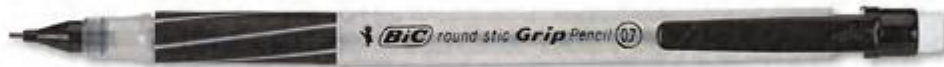


Place 4 x 6 memo book inside (side spiral bound)
Slip pen/pencil inside buttohole slot. You're finished!



Size compared to smaller purse memo case (for 3x5 memo books).

Note: You can use regular size pens/pencils! I found BIC mechanical pencils at Wal-mart that were perfect! (below). Use "slimmer" style pens/pencils without rubber grips so they slide in and out of the cover better. Look for pens/pencils with shirt clips located at the very end (just under the eraser) so they don't stick up past the top of the case!



BIC Round Stic GRIP mechanical pencil (Item # 41225).